



## Volunteer Up: How It Works

**Habitat for Humanity North Central Massachusetts uses the Volunteer Up online registration and scheduling system. If you are a first time user of Volunteer Up, you will be asked to register.**

If you are an individual or group (of 4 persons or less) volunteer, first create your personally selected username and password. You only need to register one time. If you forget your password, please contact the HFHNCM volunteer coordinator at 978-348-2749, ext. 9205 or by email at [tracy.spiegel@ncmhabitat.org](mailto:tracy.spiegel@ncmhabitat.org).

Please complete the entire form. The contact information sections (email address and telephone number) are especially important so we can contact you about your volunteer day, if necessary). Also important is the interest and skills section. This lets us know what areas of our mission you might be interested in helping with.

**Note to all volunteers!** Please print out, complete and bring the appropriate Volunteer Liability Waiver Form (available to download either from our website or from the link at the top of the scheduling calendar) when you come for your first work day. Volunteers ages 16-18 are welcome to build with us but must bring a Minor Liability Waiver signed by their parent or guardian. Everyone over the age of 18 should complete the Adult Liability Waiver. Please include full emergency contact information.