

# APPLICATION FOR HABITAT MA AFFILIATE SPECIALTY PLATE

## Customer Information:

Name: \_\_\_\_\_ License #: \_\_\_\_\_

Address: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Current Plate # (if applicable) \_\_\_\_\_ Ship Plate to: \_\_\_\_\_  
(Registry of Motor Vehicles branch location; visit [www.mass.gov/rmv](http://www.mass.gov/rmv) to find out nearest branch)

Reg # Assigned: _____ Check Received: _____ Amt: _____ Check number: _____
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## INSTRUCTIONS:

1. Fill out the information requested above.
2. Send this application with a \$40 check for the special plate fee. Please note: Your check will not be cashed until 750 pre orders are received.
3. Once your check is processed the \$40.00 is non refundable.  
**Make check for \$40 payable to Mass Dot(checks are good for one year).**  
(Note: There is a \$20 plate swap fee plus any applicable registrations fees due at the time of plate pick-up. These fees will depend on your current plate number and expiration year. For instance, your current plate may expire in August of 2017. If your new plate expires in January of 2017, the registration system will charge you an additional amount for the extra time you receive on your registration.)
4. **Do not send this application and check to the RMV. Send to:**  
Habitat for Humanity North Central MA  
138 Great Road  
Acton, MA 01720
5. You will be notified by mail that your plates have been shipped to the requested Registry of Motor Vehicles branch. Bring your registration and current plates (if applicable) to the branch at that time. Before manufacturing of these plates begins, 750 pre-orders need to be collected. *Once that number is achieved, it will take approximately 6 months to manufacture the plates and for them to reach the branches.*
6. Registrations must be renewed every two years
7. If you are putting your plate on a newly acquired vehicle, you must pay applicable sales tax, title and registration fees *at the time of registration.*
8. These special plates are available to Massachusetts residents using this form only; there is no online ordering process at this time. License plates will use randomly assigned numbers only.

Registry Use Only RMV Batch No. _____ Approved _____
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For more information, contact: [Carolyn@ncmhabitat.org](mailto:Carolyn@ncmhabitat.org)